Learning Objectives

Each course should have at least 3 Learning Objectives. The Learning Objectives are statements of what the learner will be expected to do with the information presented under specific conditions. The evaluation of the Learning Objectives must match the action verbs used to define it.

Bloom's Taxonomy (Action verbs for levels of learning)
Remembering: Name, Find, List, Recognize, Describe
Understanding: Explain, Summarize, Paraphrase, Classify, Interpret
Applying: Use, Calculate, Implement, Illustrate, Apply
Analyzing: Compare, Contrast, Differentiate, Distinguish, Infer
Evaluating: Justify, Prioritize, Rate, Critique, Test, Judge
Creating: Plan, Design, Produce, Construct, Invent

Additional action verbs are available at:
http://www.apu.edu/live_data/files/333/blooms_taxonomy_action_verbs.pdf

The Learning Objective must match the level of learning in the event.
Be sure that the Learning Objectives use an action verb that matches the intended outcome of the learning event.

Examples:
You may use the term " Understand " as long as the attendee can perform an action related to Understanding as an outcome of the course.
Learning Outcome: Understand the different LEED rating systems
Learning Outcome result: The attendee can explain which LEED rating system to use on a project.
Learning Outcome: Apply financial analysis tools to determine best equipment choices.
Learning Outcome result: Calculate the Net Present Value of an equipment cost.

It is also acceptable to use the action verbs as part of the Learning Outcome.
Learning Outcome: List the 5 LEED Rating Systems.

Do not use mismatched terms.
Learning Outcome: Create a Facility Management strategic Plan.
Learning Outcome result: Describe a Facility Management Plan.
Create and Describe do not match. They are different levels of learning.