Monthly Meeting

Wednesday, February 19, 1997 • Villa Christina

Topic: The Gas Company Powers Up
Date: February 19, 1997
Time: 11:30 a.m. - 1:30 p.m.
Cost: $20 Members; $35 Non-Members, Wait List & Guests
      $25 Members; $40 Non-Members, Wait List & Guests at the door
Location: Villa Christina • 45 Perimeter Summit Parkway • Atlanta, Georgia
           (Please see directions on back page)
           Complimentary valet parking is available.

Reservations: IFMA Office (770) 948-3963 or FAX (770) 948-4507
             *** Please call by Friday, February 14, 1997 to make your reservation. Reservations made after this date are subject to a $5 surcharge on the meal cost.

Faced with the challenge of having to decrease facility costs, while keeping your internal customers happy at the same time? A daunting task at best - but Southern California Gas Company did just that...and then some. Through custodial personnel shift changes and retrofitting more efficient fluorescent lighting fixtures in lobbies alone, the gas company is projecting to save more than $500,000 annually. Come hear Chris Saunders, Facilities Manager for Southern California Gas Company present his dynamic cost-savings program, and hear some ideas that might work within your own company.

If a reservation is made in your name for an IFMA function, the Atlanta Chapter incurs an expense for the meal that is reserved in your name. Accordingly, our policy is to invoice for reservations made but not kept or cancelled and you will be invoiced. Cancellations must be made 48 hours or more in advance of the function in order for the chapter to avoid being charged.

President's Message by Kathy O. Roper, CFM

On December 17, 1996, IFMA's Board of Directors approved the change to our Constitution, reducing the number of membership categories from seven to five, and more broadly defining the Professional category. This is a result of the ballot sent to all voting members, in which 93% casting a ballot affirmed the Constitutional change. Some of our former Allied members may now be qualified as Professional members under the new guidelines. If you fall into this former Allied category, you should have received a letter from International headquarters in Houston, advising you of the change. If not, please contact Linda Beverly, Donna Cowart or Dave Brady at IFMA's headquarters in Houston 1-800-359-4362.

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President’s Message continued from front

These changes mean that our former Allied and Affiliate members are now Associate members. Associate members now have full voting rights and may serve on the International board with the 75/25 ratio still applied. Former Associate members are now included in the broader definition of Professional members. Look for our new membership brochure at meetings and review the membership categories, services available to members and pass one or two along to potential members. This association is only as valuable to you, as you take advantage of the opportunities offered.

IFMA’s Leadership Conference in Houston on January 11th, allowed your President, Vice-President and Treasurer the opportunity to meet the IFMA staff, tour their facility, meet with other chapter and council leaders from around the world (yes, there were officers from Saudi Arabia, Hong Kong, Germany, The Netherlands, and Canada). There are numerous resources available to members, such as the research library, speakers bureau and IFMA On-line.

Membership in the association provides these resources and you are welcome to utilize these services. We left enthused about IFMA, with lots of ideas for the Atlanta Chapter, and made our way home after only a three-hour delay at Intercontinental Airport due to freezing rain.

IFMA is a solid organization providing its members plenty of opportunity to learn, grow and strengthen their careers. Make the most of your opportunities.

Loretta Popper

January Luncheon Recap

RESTORATION OF GEORGIA’S STATE CAPITOL

If you, like many of us, drove by Georgia’s State Capitol as a child and stared in awe at the dome glistening in the sun, sure that it was solid gold, I hope you didn’t miss the January meeting! Luther Lewis Jr., Executive Director of the Georgia Building Authority, put that rumor to rest (it’s really only 43 ounces of gold leaf), along with bringing us lots of interesting tidbits about the restoration project. The project is attempting to match all original fabrics and finishes, taking out ceilings that were lowered during installation of HVAC and restoring them to original ceiling heights, and simulating original light fixtures (no candles this time, though!), along with many other details. And let’s not forget the plaster - it seems that somewhere between 30% and 70% of the plaster has become a problem, and is literally falling off the walls. But don’t worry, they’re fixing that too! A big Thank You goes to Freddi Hagin for arranging this interesting, informative meeting.

The Commission on the Preservation of the State Capitol and the Georgia Building Authority have collaborated in an effort to restore the Capitol’s public spaces to their original grandeur by selling Georgia Capitol products.

Georgia Capitol Gold Paperweights
$25.00 (plus $1.50 each for shipping)

Capitol Notecards (12 cards w/envelopes)
$10.00 (plus $1.50 each for shipping)

Capitol Bookmarks
$5.00 (plus $0.50 each for shipping)

Make checks or money orders payable to:
Georgia Building Authority, 1 Martin Luther King, Jr. Dr., Atlanta, GA 30334

All items are available for purchase from the Georgia Building Authority, 1 MLK Jr. Drive or at the State Capitol Tour Desk. For additional information, contact Julie Kerlin at (404) 656-6557.

Smart Moves Seminar

The Corporate Realty, Design & Management Institute will hold a Smart Moves Seminar in Atlanta, April 22, 1997. The Institute has arranged for IFMA facility managers to attend this seminar on a complimentary basis. The seminar, co-hosted by the Institute and Buildings magazine, will run for two hours and will be held at a major hotel.

For more information on this seminar contact Glenn Fischer, Executive Vice President of the Corporate Realty, Design & Management Institute at 503-274-7162.

For information concerning our advertising program, please contact Marla Williams at (770) 668-9980.
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IFMA Education in Atlanta

IFMA's February educational courses are fast approaching. Register before it's too late! There's no easier way to enhance your capabilities than by attending IFMA's educational courses in Atlanta this February. Don't let this opportunity to increase workplace productivity pass you by. For more information and to register for any of these courses, contact Dee Taylor at IFMA headquarters, 1/800-359-4362 or e-mail to: education.department@ifma.org or visit the IFMA Web site at www.ifma.org.

FM 201: Advanced FM Skills & Systems February 10-12
FM 440: Outsourcing and Partnering February 13
FM 465: Total Quality Management/Process Re-engineering February 14
How to Sell to Your FM Customer February 14 • 1 pm-5pm

Congratulations

Farrington ad goes here

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Farrington Design Group is pleased to have provided full architectural, architectural interior, environmental, and print graphic services.

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Farrington Design Group - a sustaining patron of IFMA, Atlanta Chapter.
CFM Renewal

For Some of Us the Time Is Now!

Has it really been three years since you received your CFM certificate? For those of us in the first group receiving certification, it has been.

Renewal seemed so far off when that certification first came. Many of us stuck the folder in a drawer, and promptly forgot it. It did look rather forbidding—something to worry about later. Well, it is later and it really isn’t so forbidding.

Take it one line at a time. Have you been a practicing FM during the past three years? Provide a job description. That’s easy. HR is always asking for new job descriptions, so you can whip one out of your database in the stroke of a key. OK! So next—what classes, seminars, etc. have you taken? Rumble around through your files, find the certificates of completion, and make copies of the certificates you received (and while you are about it, put them in a binder where you can find them for resume-time). Then, show what magazines you read. I tore the covers off the magazines I read—the part showing my name and address—and sent them along as proof of what magazines I read.

You are now halfway there. Show your professional involvement: Have you been a member for the past three years? Yes, but can you prove it? Did you save your dues receipt? (I didn’t, but thanks to Ginger Walker at our secretarial service, I got a print-out showing my membership dates, which National accepted.) You spoke at a meeting, participated in a seminar, went to conference? Send copies of the programs showing your involvement or letters thanking you for participating. Send receipts from conferences (no, I couldn’t find the receipts. I finally made copies of my badges showing “full conference,” which were hanging around my office on my pin-exchange ribbons). And finally, write a question for the exam. This was probably the only part that took any real thinking. The hardest part of this was to reduce the wording of the question and answers to 12 words or less. Renewal really wasn’t difficult since we are all continually involved in Facility Management anyway. But as my New Year’s Resolution, I vow to keep better records of my activities so that the next time, I’m READY.

— Contributed by Martha Osborne, CFM (just renewed)

Office Furniture Refurbishing
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• Upholstery Cleaning

IFMA Members will receive a 5% discount off upholstery cleaning
December thru January!

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A WORLD OF THANKS
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Committee Chairpersons '97

EDUCATION:
Ann Steele, Siemens Energy & Automation, Inc.
770-751-2020

PROGRAMS:
Claire Brucks, DeKalb Office Environments
404-633-1557

ARCHIVES:
Malcolm Weiss, Malcolm B. Weiss & Associates
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ALLIED/AFFILIATE:
Dave Flory, Cort Furniture Rental
770-984-1113

CAREER SERVICES:
Rick Luders, DuPont Flooring Systems
770-984-5430

MEMBERSHIP:
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Gene Meany, Corporate Facilities Manager
770-645-8527

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Freddi Hagan/ Ginger Walker, Associations of GA
770-948-3963

AWARDS:
Harry Ludwig, King & Spalding
404-572-4902

COMMUNITY SERVICE:
Howard Chapman, Royal Cup Coffee
404-355-5487

PUBLIC RELATIONS & ADVERTISING:
Marla Williams, Integrated Asset Management
770-668-9980

Did You Know???

IFMA developed councils as an avenue to increase members' opportunities to network with one another. These special-interest groups provide those involved with educational information and activities designed to allow participants to share work experiences, problems and solutions. As an IFMA member, you have the option to join, FREE OF CHARGE, a council or councils that suit your need(s). Below you will find listed the councils and their presidents who you can contact directly and get involved! If you have any general questions regarding councils, please feel free to call Linda Beverly at IFMA headquarters 1-800-359-4362.

COUNCIL PRESIDENTS

Academic Facilities
Gene Haun
1-913-897-7811

Manufacturing
Daniel A. Nordmark, CFM
1-205-461-3921

Computer Applications
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Sports & Recreational
Facilities
Peter A. Pickett, CFM
1-405-751-3666

Legal Firms*
Norma M. Gwin, CFM
1-617-439-2386

Utilities
William J. Heard
1-205-767-0518

*Forming council

– Contributed by Sheryl Yetko
Vice President, IFMA-Atlanta Chapter

IFMA - Atlanta
February 1997
Meeting Location & Directions

Location of the February 19th luncheon
at Villa Christina
(404) 303-0133

From the Airport
Take I-85 North (14 miles) to GA 400 North (Exit 29) to I-285 East (Exit 4A).

From Georgia 400
Take I-285 East to Ashford-Dunwoody Rd. (Exit 21), turn right. Go to the third traffic light (300 yards) and turn right on Perimeter Summit Parkway. Go one block and turn right, then one block and turn left. See the three-story stone villa on the left.

From I-85 & I-285 (Spaghetti Junction)
Take I-285 West to Ashford Dunwoody Rd. (Exit 21), turn left. Cross over I-285 and go to the fourth traffic light (400 yards) and turn right on Perimeter Summit Parkway. Go one block and turn right, then one block and turn left. See the three-story stone villa on the left.

International Facility Management Association
Atlanta Chapter
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