

International Facility Management Association



Executive Board 1993

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IFMA Houston

International Headquarters
1 Greenway Plaza, E., 14th Floor
Houston, TX 77046
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March 1993

Topic:

"IFMA'S Certification for Facility Managers:
Its Past, Present and Future"

Speaker:

Ms. Kim Weiss, Contract Facility Consultant

Date:

March 17, 1993

Location:

Networking 11:30; Luncheon 12 Noon

Merchandise Mart - Monte Carlo Room

Cost:

Members \$20; Nonmembers \$30

No Shows Will be Invoiced

Reservations:

Barnett Business Service 681-5344;

Call by March 12, 1993



Kim Weiss, Past Atlanta Chapter President and member of the International Membership Committee, will be reviewing certification questions at our March meeting. There have been numerous articles published in national newsletters, etc. that have gotten facility managers interested in becoming certified. Kim's overview, prepared from information provided from IFMA's headquarters, will be geared to the facility manager professional trying to make a career decision. Come with paper, pen and an open mind and plan on doing some extra networking.

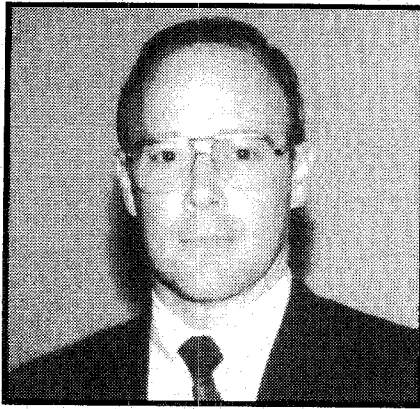
QUESTIONS:

How much does it cost?
Do I need to be certified?
How long does it take?
What about grandfathering
Where can I be certified?
Why all the fuss?

**Come to the March meeting
and find out!**

Until the end of January, Kim was the Facility Manager for an Atlanta law firm for six years. Since completing a major consolidation of two offices and coordinating a move into a new location, Kim has been providing end-user service consultation to business professionals. Through KEW Fundamentals, Kim looks to put the "custom" back into customer service. Kim has an M.F.A. in Professional Production Design and while she has worked with all sizes of companies, she prefers to focus on the mid-sized companies that are caught in a growth nightmare and need organization.

PRESIDENT'S MESSAGE



We have all heard the expression, "You're never too old to learn". Hopefully, everyday of our lives we continue to learn. And as we learn, we continue to put this data in our memory banks where it is constantly being calibrated against our basic logic... our paradigms. Paradigms are the parameters by which we define right or wrong, good or bad, ethical or unethical, etc. It is the calibrating of our paradigms against the new that we ingest that allows us to accept and change, or adjust, our logic. For example, we have been taught all of our lives that $2+2=4$. If someone tells us that $2+2=5$ or 3 or something other than 4, our paradigm tells us to reject it.

Paradigms help keep us on the right track, but they can also keep us from learning. Just like settling into a pair of comfortable shoes, or that lazy old rocker, paradigms keep us in our comfort zone. Tried and true! We begin to believe that our way of doing things is the only way. After all, the sum of all our experiences has lead us to this conclusion.

One of the toughest lessons I had to learn as a manager was that the people who worked for me were smarter than I. Instead of letting them come up with new ways of improving processes, or solutions to problems, I was constantly telling them how to think and act. Instead of allowing them to grow into unique individuals, I was creating clones of myself. Once I let go, however, I was amazed to see how smart and ingenious they were and how much I could learn from them.

Don't let your own paradigms keep you from learning. Step out of your comfort zone. Look for new ways to improve all of the processes or procedures that are in your area of responsibility. Solicit other opinions, don't defend your own. Become like a sponge soaking up all of the new information and let others help you to draw new conclusions.

Pete

Pete Conlin

QUARTERLY CALENDAR

MARCH

9-10	IFMA-Principles of Facility Management*	Kissimmee, FL
9-10	IFMA-Computer Tools for Space Forecasting & Management*	Kissimmee, FL
11-12	IFMA-Facilities Strategic*	Kissimmee, FL
11-12	IFMA-Advanced Computer Tools For Space Forecasting and Management*	Kissimmee, FL
17	Certification of Facility Managers - Ms. Kim Weiss	Atlanta, GA
17	Special Meeting for Allied/Affiliate Members - Wait List Allied/Signal Fibers Showroom-Merchandise Mart	Atlanta, GA
17	Membership Telethon (see Page 4)	
23	Board Meeting-BellSouth Enterprises	Atlanta, GA
25	All Articles Due for April Newsletter	

APRIL

19-23	Certificate Programs	Chicago, IL
21	Achieving Your Monetary Goals in Today's Changing Financial Markets - Mr. Philip A. Kaplan Merchandise Mart-Monte Carlo Room	Atlanta, GA
27	Board Meeting-BellSouth Enterprises	Atlanta, GA
29-30	IFMA-Executive Seminar on Facility Management*	Washington, DC

MAY

13-14	Confederation Life-Real Estate Council Meeting	Atlanta, GA
19	Chapter Luncheon-Mart	Atlanta, GA
27	Board Meeting-BellSouth Enterprises	Atlanta, GA

*Each course provides 1.2 CEU credits.

Atlanta Chapter Year-to-Date Actuals

Income:

Membership Dues	\$1,325.00
Subscriptions	30.00
Donations	2,875.00
Meetings	<u>2,860.00</u>
Income Subtotal	\$7,090.00

Expenses:

Membership*	\$ 252.70
Luncheons*	1,291.68
Public Relations	0.00
Newsletter	654.63
Postage	325.30
Secretarial Services	102.29
Executive:	
Travel	0.00
Foundation Donation	0.00
Other-Recert.	0.00
Awards	0.00
Other (P.O. Box, Svc Chg, etc.)	<u>110.00</u>
Expense Total	\$2,736.60
Net Income (Loss)	<u>\$4,353.40</u>

*Some expense may be included in Secretarial services.

Have you missed a couple of meetings that you had made reservations for?

It is a Chapter policy to invoice members for missed reservations because of the expenses that are incurred in setting up the reservations and in the meal itself. However, we do want you to continue to attend and support IFMA-Atlanta. Please contact **Margaret Sherrod, Treasurer** if you have questions concerning past dues and please continue to be an active member of IFMA.

Sponsor Spotlight

USG Interiors, Inc., a sponsor at the Awards Banquet, is dedicated to supplying the facility manager with a readily available line on innovative interior systems that meets today's requirements for aesthetic appeal and design performance. Underneath the coordinated finishes of the access floors and relocatable walls, are systems that provide sturdy construction and maximum flexibility. Access floors with underfloor air supply offer reduced initial costs, increased comfort and improved IAQ. The ceiling systems combine a broad range of performance levels with a distinctive array of products that can transform ceiling planes into imaginative spaces.

Thank you USG for being our sponsor.

Sponsor Thank You

A big thanks to **A Plant Peddler** for the azaleas and lovely basket which they donated as our monthly door prize. The are located at 410 Lake Drive, Smyrna, and can be contacted at 432-2649.

Congratulations to **Bob Kinney of The Home Depot** who was the lucky winner.

William Broome of Arthur Andersen is the winner of the free lunch given by Jaime Lanier of Interface-Flooring Systems.

Congratulations to... **Don Brumbelow** on having passed the IFMA Certification exam in January and being awarded the designation of Certified Facility Manager!

IFMA Councils

IFMA Councils represent the special interest arm of IFMA whose objective is to provide a forum on issues related to a particular industry. The intent of these groups is to increase the value of IFMA membership by providing information and events that are specifically oriented toward a particular field or industry and cuts across the Chapter infrastructure. Listed below are Councils available for IFMA members to contact to obtain information. As a note of interest, Mr. Brian McCue informed the editor of the newsletter that Confederation Life would be hosting the **Real Estate Council** on May 13-14.

Aerospace, Electronics & Manufacturing, HealthCare, Utility, Religious Facilities, FM Educators, Financial Services, R&D Facilities, Real Estate, Museum/Cultural Institutions, Public Sector Facilities, Computer Application, Academic Facilities

Our own member, **Mr. Syd Welch from Milliken & Co. (706-883-5383)**, is the Director of Council Affairs. Contact Syd for any questions.

All future Board Meetings will be held on the **third Tuesday of each month.**

Gone Fishing...

Trish Jackson, our Member Spotlight Editor, will return in the April issue!

UPCOMING EVENTS

Membership Telethon

Believe it or not, there are those in the profession who don't know about IFMA or how to get in touch with us and many of them would be interested in learning more about joining our organization. We are holding a telethon to bridge this communication gap and we need volunteers to help us place calls to these prospective new members. It's fun, easy and we only need one hour of your time (you can do more if you like). We'll give you a script, if you need it, and a calling list. To make it even more convenient, we scheduled the telethon at a time and place that will coincide with the March IFMA meeting. The specifics of the telethon are as follows:

Date: March 17, 1993

Time: 10 a.m. to 3 p.m.

Place: Allied Fibers Showroom-Merchandise Mart

Contact: Mike Denson, 249-2542

Call now and reserve your time slot!

Allied/Affiliate Members and Wait List Members

On March 17th, following our regular luncheon, you are invited to a special meeting to discuss how we can be more active and assist in chapter activities. Your views and opinions are welcomed. This meeting will be held at the Merchandise Mart-Allied/Signal Fibers Showroom, Space 5 D 9. Call **Nancy Warner** at **395-1415** with any questions or concerns so that we may address them during this forum.

About The April Speaker

Philip A. Kaplan has been in the brokerage industry for 27 years and is currently a vice president and portfolio manager with **Shearson Lehman Brothers**. He assists a large number of individuals and small businesses with a broad range of investment services. His topic will be "**Achieving Your Monetary Goals in Today's Changing Financial Markets.**"

Atlanta Committee

Chairpersons

Awards:	Dorothy Harris Contract Interior Consultant 461-2805
Education:	To Be Filled
Membership Chair:	Gene Meany 552-7095
Prospective:	Mike Denson 249-2542
New:	Kathy Farley 572-4934
Directory:	Bob Berntsen 842-8277
Allied/ Affiliate:	Steve Pelham (706) 883-5206 Nancy Warner 395-1415
Newsletter:	Haidee Courson Wegman Associates, Inc. 368-0101 Fax: 263-9574
Nominating:	Kim Weiss Contract Facility Consultant 892-7190
Programs:	Monica Stein Sizemore Floyd Architects 897-1122 Fax: 897-1067
Public Relations:	Robin Bruce Electrostatic On-Site Services 428-9072

