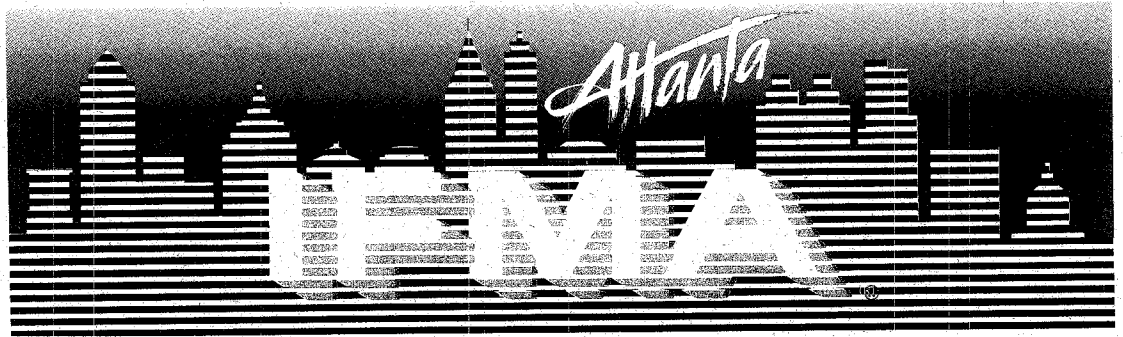


International Facility Management Association



Executive Board 1992

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Kim Weiss

Long, Aldridge & Norman
(404) 527-4045

Vice President:

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(404) 980-2640

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(404) 676-6688

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Rockwell Int'l Missile Systems
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Florida, Inc.*
(904) 791-6756

IFMA HOUSTON

INTERNATIONAL HEADQUARTERS

1 Greenway Plaza, E.,
14th Floor
Houston, TX 77046
(713) 623-4362
(800) 359-4362

September, 1992

Vendor's Fair

Date: Wednesday, September 16, 1992

10: A.M. to 4:00 P.M.

Location: Merchandise Mart; First Floor

Update

Every IFMA Member will have the chance to show their support for the Atlanta Chapter by coming to the **Vendor's Fair on September 16th.**

Tom Vernon's Committee has worked hard in bringing together over 60 vendors who will be displaying their products and services. A round of applause needs to go to Judy Barber, Kim Grossehme, Monica Stein, Attila Szekes and Paul Valvo who have served on this committee and pulled together all the details to make this fair available to you.

This show is open to all facility managers, building managers, designers, architects, dealers and other industry professionals who want to have an opportunity to exchange ideas and have open discussions about our industry.

In order to provide additional time to view the vendors' displays, a food concession will be set up the The Merchandise Mart for all attendees to purchase lunch.

So bring your associates and plan to spend some time with your fellow professionals. □

Volunteers Needed

We need some volunteers to help with the IFMA Vendor's Fair. We will have an IFMA registration booth and need help in the following areas:

*** People to Man the IFMA Booth.** We need at least two people there at all times to help with registration, give out name tags and help promote IFMA. Two hour time commitment.

*** People to Call and Remind Members of the Vendor's Fair.** Our goal is to call everyone on our IFMA list and personally invite them to this event during the week prior to September 6th.

*** All IFMA Members to Attend the Vendor's Fair.** Bring along your boss, members of your staff and anyone else you might know that would have an interest.

If you (or someone on your staff) can help, please call **Judy Barber** at **926-8082** for more information.

This is your opportunity to participate. We want this event to be a success, but that means the support of all members! If you aren't able to do any thing else, **Be At the Vendor's Fair.** □



Greetings

From The

President

Just a few reminders and updates on miscellaneous projects. **YES!Atlanta** has received 30 desks from BellSouth. Many thanks to them and Patti Swierc for coordinating the donation. Robin Bruce is still looking for other items such as: **Carpet (approximately 1400' square feet total/2 rooms), work tables, chairs and portable partitions.** Please call Robin at 428-9072 with your donation.

Please remember to let me know if you are attending the conference. We are putting together a New Orleans contact list to give you an option to get together with your other chapter members and meet some of their friends from previous conferences.

Also, remember to turn in your banquet tickets to **Martha Osborne.** You can also leave your ticket(s) in an envelope marked to her attention at the IFMA booth, September Vendor's Fair. Please give her a follow up call to verify whether or not she has received your ticket(s) prior to Friday, October 2nd.

Gene Meany has agreed to take over the Membership Committee for 1993. Judy Barber has done a great job over the past few years and wanted to move on and work with other special projects. Gene has been working with Judy for over a year and we are glad he has accepted the position. Good Luck Gene!

Haidee Courson has agreed to continue with the Newsletter next year. Many thanks to her and Wegman Associates for the many hours they put into bringing you what's up in the chapter.

Finally, we still have openings in other committees, to chair or be a member to help out. Please let any of the officers know where your interest lie. These are the current committees in the Atlanta Chapter: **Education, Newsletter and Programs.**

Kim

Kim Weiss

Quarterly Calendar

SEPTEMBER

- | | | |
|-------|---|------------------|
| 16 | Vendor's Fair Merchandise Mart- First Floor | Atlanta |
| 15-16 | IFMA "Facilities Project Management" (1-800-359-4362) | Washington, D.C. |
| 17-18 | IFMA "Principles of Corporate Real Estate" (1-800-359-4362) | Washington D.C. |

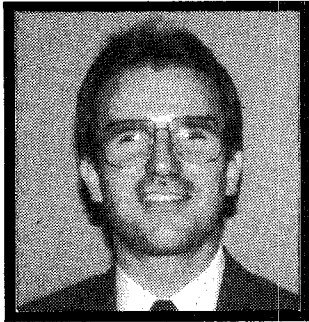
OCTOBER

- | | | |
|-----|--|-------------|
| 4-7 | IFMA '92 13th Annual Conference and Exposition | New Orleans |
| 21 | Chapter Luncheon | Atlanta |

NOVEMBER

- | | | |
|-------|--|------------|
| 17-18 | Advanced Computer Tools for Space Forecasting and Management (1-800-359-4362) | Scottsdale |
| 18 | Chapter Luncheon | Atlanta |
| 19 | Principles of Facility Management and CAFM (1-800-359-4362) | Scottsdale |

Member Spotlight



This month our spotlight is on **Allan Caddell**. He's also the IFMA 10th Year Anniversary Celebration Grand Prize winner. Allan will be attending IFMA '92 in New Orleans "on the house."

Allan, a Facility Manager for the past 5 years at Atlanta Gas Light Company, manages a staff of 15 at the company's Caroline Street complex. In this role, he coordinates the design and construction activities for 84 facilities, amounting to 1,000,000+ square feet, from Chattanooga to Brunswick, and Augusta to Cedartown.

An interesting facet of Allan's work is his involvement in the renovation of old and/or historic buildings. A 1920's shoe factory, for example, was converted into a parts center and office space. This project received the Award of Excellence for Adaptive Use, presented by Mayor Maynard Jackson on behalf of the Atlanta Urban Design Commission.

Another project which won an award in 1992 was the renovation of seven 1880's era buildings, which now house the Macon Division Office. A

Savannah project currently in the schematic design phase is the renovation of an 1883 foundry to be used for the Southeast Division Office.

Allan is enrolled in the Master's Program at Mercer. He and his wife (who is also a college student) enjoy snow skiing when their busy schedules permit. □

New Member

Zada A. Bloedoorn

Nabisco Brands, Inc.

Banquet Dinner

Martha Osborne (442-4004)

wants to know if anyone is interested in getting an Atlanta table together for the IFMA Banquet Dinner in New Orleans on Tuesday, October 6th. If you are interested, please mail her your purple card that is in your registration packet. Be sure to fill out the information on the card before mailing it to Martha before October 1st. Please mail to:

Martha Osborne

DCA

1000 Alderman Drive

Alpharetta, Georgia 30202

Or

Turn your card in at the Vendor's Fair when you register.

October 's Luncheon

The October meeting will be a panel discussion which will address how major furniture manufacturers are meeting the current needs of the corporate end-user. The panelists will include: **Kim Grossoehme from Haworth, Betty Russell from Herman Miller, Lisa Steckbeck from Steelcase and Pam Jones from Knoll.**

August Meeting Recap

At the August luncheon meeting we were treated to a presentation by "our very own" **Ed Rondeau, Principal of Rondeau & Associates, Corporate Facility and Real Estate Consulting**. Ed shared with us "Corporate Real Estate Opportunities for Facility Managers".

Since many facility management issues overlap with Real Estate issues, a potential trend is developing or merging the two functions within corporations. It is therefore a logical step for facility managers to learn to acquire real estate and make an impact on the "bottom line". Facility managers should be part of the team, part of the process in determining the criteria and guiding decisions regarding leased space. Ed also stressed the importance of "managing" the lease, or paying attention to the details, the dates and the numbers!! The name of the game is saving money.

Ed provided us with an excellent handout that not only covered definitions of corporate real estate; property manager and corporate asset management; but had invaluable forms for site criteria considerations and leased property checklists. This will be a great resource for those managers wanting to make a difference in how their companies negotiate leases. Our thanks to Ed Rondeau for an excellent program! □

Save This Date

What: IFMA Awards Banquet
When: Friday, December 18, 1992
Where: J.W. Marriot - Lenox

Wanted!!!

Officer and Committee Chairperson Candidates for the Atlanta IFMA Chapter

The term for the current brilliant slate of officers and committee chairperson is rapidly coming to a close. The new officers and chairpersons will need to be prepared to take the ball and run by the end of the year.

If you are interested in increasing what you get out of IFMA, volunteer to invest more time into the organization.

Start thinking about it... Ask questions... Get involved... Join the fun... Let one of the officers know if you are interested. Please call **Jim Pelger** at 497-5613 if you have any questions.

Facility Management Majors

While you are preparing your budgets for next year, Jocelyn Nelson who represents the IFMA Student Chapter at North Dakota State University (NDSU), asks you to keep the following information in mind. Every year students enrolled in the NDSU Facility Management Program are looking for summer internship positions. You can hire an intern for the summer or consider a graduate from the Facility Management program at NDSU as one of your full-time employees. Please contact **Holly Shoop** at (701) 237-8064 if you have any questions.

IFMA Thanks the Following:

- * **Robin Bruce** of Electrostatic On-Site Services for mailing the last issue of the newsletter.
- * **Nancy Warner** of Allied Fibers, who is sponsoring the video of Samuel Johnson at the IFMA booth at the September Trade Show.
- * **John Rearden** with Networx, a division of Shaw Industries for sponsoring the "Georgia Treasures Basket" to be auctioned off at the National Conference in New Orleans.
- * **Barbara Langhans** of AT&T for her summaries of the luncheons.
- * **Trish Jackson** of Confederation Life for writing the "Member Spotlight" articles.

Atlanta Committee Chairpersons

Awards: **Dorothy Harris**
Contract Interior Consultant
461-2805

Education: **Attila Szekes**
Facility Management Consultant
565-1445

Membership:

Existing: **Judy Barber**
GTE Data Services
551-1829
FAX: 551-1450

Hospitality: **Gene Meany**
552-7095

Prospective: **Kathy Brackett**
676-6189

New: **Kathy Farley**
572-4934

**Allied/
Affiliated:** Position to be filled

Newsletter: **Haidee Courson**
Wegman Associates, Inc.
368-0101
FAX: 263-9574

Nominating: **Jim Pelger**
(see *Executive Board*)

Programs: **Monica Stein**
Pointe Services, Inc.
612-1247
FAX: 612-1475

**Public
Relations:** **Robin Bruce**
Electrostatic On-Site Services
952-7602
FAX: 952-7642

