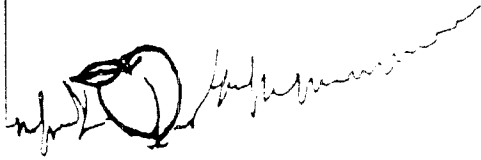
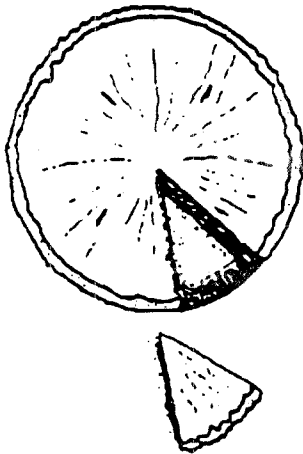


ATLANTA NEWSLETTER



MESSAGE FROM MARTHA:



Plan IFMA Early! Our PIE this month is a "procrastination vs. planning" pie. We meet the third Wednesday of each month at 11:45 - only the location changes, and that is published in the newsletter well in advance of the meetings. We want you all to attend. We want you all to be fed. The Mart has gotten stricter in their requirements for cutoff of reservations and in the number of unregistered guests they prepare for.

Other meeting places have the same requirements: they expect to have our lunch count by Monday morning prior to the meeting. Our dilemma: If we call in the numbers on Monday, do we try to guess how many more will call in Monday afternoon, Tuesday and even Wednesday, and maybe have to pay for unused lunches; or, do we hope the restaurant can be flexible enough to handle extras, and maybe we have to turn some folks away? Neither situation is a very pleasant option. In May, the newsletter was a little late getting to you so maybe you had a wee bit of an excuse, but last month we had plenty of advance notice and we still had people calling on Tuesday and Wednesday. My suggestion for a solution to this problem is twofold, and depends on you.

1. a) put "IFMA 11:45" on your calendar on every 3rd Wednesday of the month for the year (except this November when it will be held on the 2nd Wednesday of the month!);
b) put "call IFMA reservation, 233-1777" on the calendar on the Fridays prior to the meetings.
2. Those who call in late may come and take a chance on being seated, but will have to wait until all the registered people have been seated first or until 12:15 to take the place of a no-show. That seems fairest to the folks who do call in reservations. This will be hard at first, but once

July 6, 1990

you develop the "plan ahead" habit, it will get easier.

We love you all and definitely want you all to come to meetings, and if you will call by Friday prior to meetings, you will be sure to be served your **PIECE OF THE PIE!**

JULY LUNCHEON AND PROGRAM

For our July meeting, Myles S. Wegman of Wegman Associates, Inc., will give a talk on **The Heart of Service**. He will expound on the different facets of working with facilities departments - something we can all relate to!

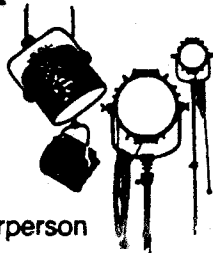
Myles is currently president of Wegman Associates, Inc., an office installation and facility support firm headquartered in Atlanta, Georgia. Myles established the privately-held company in 1983, and offices were opened in 1987 in Orlando and Fort Lauderdale, Florida. A Dallas office opened in 1989.

Prior to specializing in interior services, he operated a general contracting company which focused primarily on the construction of fine restaurants and office space. In 1975, he opened a French restaurant in New Orleans named Lautrec. In 1977, he sold Lautrec in order to focus his full attention on the construction business. With responsibility for managing projects nationwide, Myles came to Atlanta in 1979 and established operations here, where he was Vice President of Wegman Construction Company.

Reservations must be made no later than Friday, July 13, by calling Noble Data Systems at 233-1777. The cost is \$15 for members and \$20 for non-members. We will not be able to invoice you for meetings attended, so please come prepared to pay at the door by check or correct change. In accordance with IFMA policy, no-shows will be invoiced.

Plan to join us for this interesting program on Wednesday, July 18th, at 11:45am at Trio Restaurant.

MEMBER SPOTLIGHT



Featuring . . .

Polly Harper as Historian Chairperson

IFMA history has been in the making for some time now. Have you asked yourself lately what contribution you are leaving behind? A member since November, 1989, Polly Harper has found the opportunity to make her mark in IFMA history. She has accepted the challenge from our President, Martha Osborne, to provide an award-winning presentation of Atlanta's IFMA history. Included in this task is the ongoing documentation of goals, events and accomplishments of the chapter. "I am confident that the biggest contribution will come from those who labor long and hard in the background without public recognition . . . so let me say *thank you* now, before you volunteer to serve!"

Polly is a native of Arkansas, relocating to Atlanta last year via Dallas, Texas, where she was actively working with professional speakers in a marketing capacity. Think twice before you ask her to critique your latest presentation!

"Finally," Polly says, "I know what I want to do when I grow up." Though a licensed Georgia agent, she is enthusiastically providing marketing services to a commercial real estate firm in Atlanta - Wm. Leonard & Co. They are consultants in the office leasing market, representing the interests of the tenant only. You need not hesitate to ask her how you can benefit from her firm's services.

Polly can be reached for comments regarding her history or the history of IFMA by calling 252-9700 (that is, if you care to volunteer your services in making Atlanta the number one chapter this year).

MAKE YOUR MARK IN IFMA HISTORY!

Volunteers for specific short-term duties are requested to help with documentation of IFMA history, Atlanta Chapter. Please respond if you are willing and able to assist in the following areas:

- Reporting . . . Luncheon programs
- Creating . . . Scrapbook
- Reading . . . Research
- Organizing . . . History data

Contact Polly Harper, Historian, 252-9700

UPCOMING EVENTS



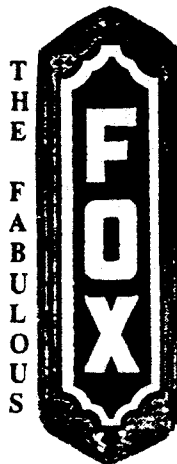
NETWORKING

The July networking session will be held on Tuesday, July 24, in the Cascades Room at the Terrace Garden Inn on Lenox Road, from 6-7:30pm. **This session is open to all members.** There will be free hors d'oeuvres, snacks and a cash bar. To RSVP, please call Sharon Beusse-Challis at 985-9246 or 448-0203.

AUGUST PROGRAM

The August 15th program will be at the Armstrong Showroom on the 5th floor of the Merchandise Mart. The program will be a demonstration of how a facility manager's staff can easily demount and relocate today's wall system to accommodate the ever-changing corporate facility. We hope to see you there!

SOCIALS . . .



The Fox Theatre tour will be on the evening of August 21st (time to be announced). Come see this magnificently renovated structure in its entirety! Be sure to mark your calendars.



We are currently gauging everyone's interest in a **golf and tennis** outing. If you didn't complete a questionnaire at the June meeting and are interested, please call Kim Harden, Social Director, at 266-0501. We need to get a count before we can reserve a course, so please let us hear from you as soon as possible! (Your associates, vendors and clients may be eligible to participate, if we have the room. Please call to verify.)

WANTED . . . ALIVE**Potential IFMA Members (a/k/a Facility Professionals)****Interested in:**

- Networking with their Peers
- Career Development
- Educational Opportunities
- Solutions to their Problems
- Participation in a Dynamic Professional Organization



Description: Male or female who thrives on job diversity and stress. This individual is sometimes hard to recognize due to the many hats of responsibility that are worn every day. Will always have a smile and a kind word for everyone and will usually end a discussion with the phrase, "I will take care of it for you."

Last Known Location: Locked inside their office trying to simultaneously return 47 phone calls, plan the next office move, reduce the operating budget by 10% and remove a parking violation from the president's parking space.

Weapons: Armed, but not dangerous. Known to be carrying a pager, a calculator, note pads, pens, blueprints and a bottle of antacids.

This look at the light side has been provided compliments of the Minneapolis-St. Paul Chapter of IFMA.

State-of-the-Art Fire Protection

Probably the word that instills more fear into the hearts of employees or owners of businesses is the word **FIRE!** Thoughts of gutted office space, charred walls, water-soaked equipment, coupled with loss of revenue, customers - or even worse, the entire business - come to our minds.

At our June meeting, John Garrigan, Director of Digital Communications Associates' (DCA) Corporate Excellence Program, along with Ed Carpenter and Eddie Nix of St. Paul Fire & Marine Insurance Company, detailed how DCA went about further protecting their assets from fire. They explained how, by enhancing the existing systems with state-of-the-art equipment and updating the current procedures for tighter control, they were able to lower DCA's insurance rating from 18 to 4.5.

While this system updating cost DCA approximately \$235,000, they were able to save more than \$435,000 in premiums over a five-year period.

The process of evaluating, updating and enhancing a company's current fire protection procedures is referred to as the Highly Protected Risk (HPR) property insurance program. And, from what John has told us about this process, it behooves us all to pass this information on to the appropriate individual within our own companies for further evaluation.

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**INFORMATION CHANGES** - If you have a change in your name, address, phone number, etc., call Kim Weiss at 527-4045, and she will pass the information on to the appropriate parties.

## MEMBERSHIP

### PLEASE JOIN US IN WELCOMING THE FOLLOWING NEW MEMBERS:

Joe Archibald, Digital Equipment Corporation

Allan D. Caddell, Atlanta Gas Light

Ted Reddy, Federal Reserve Bank of Atlanta

Leigh Walker, Federal Reserve Bank of Atlanta

Scott Smith, BNR, Inc.

Herman Williams, American Red Cross



*Lifetime Member, Bob Browder  
enjoying a recent luncheon program*

### Notes from National . . .

Be watching your IFMA National newsletter regarding the membership drive.

Start planning your schedule now to include the IFMA National Conference, October 28-30, in Baltimore.

## EDUCATION

### INFRARED THERMAL IMAGING REPORT

- Infrared thermal imaging has established itself as an invaluable preventive tool in building maintenance. It is highly effective, nondestructive, and a safe way of detecting "hot spots" which normally precede failure. The technique furnishes the building owner with an accurate quantifiable thermal image of the object being inspected.
- The main focus of this process was directed towards our electrical distribution system, including such items as: main switches, computer center power distribution units, bus duct risers, circuit breakers, panel boards and fused disconnects.
- All of the above items were scanned by the test engineer, and if an abnormality was discovered, a picture was taken to allow viewing and analysis of the problem.
- During our investigation, we found five situations which required corrective action, one of which could have caused a serious power outage had it not been discovered and repaired.
- The relatively low cost of an infrared survey, and a few hours of electrical maintenance work, cannot be compared to the loss of production, damage to equipment and the risk of fire which would have been possible had the discrepancies not been identified and corrected on a timely basis.
- For more information, contact Luca Isandoro, Chief Engineer, Confederation Life Insurance Company, at 859-3003.

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## ASID National Convention

Atlanta will host the American Society of Interior Designers National Convention August 8th through the 12th. All IFMA members are welcome to attend. If you are interested, call 231-3938 and leave word that you would like registration information sent to you.

Felicia McAleer, S.H.R.P., of the McAleer Group, a recruiting and job placement firm for the facilities and design industries, will moderate a panel discussion on "Career Options and Planning." She is seeking an interior designer already in facilities to participate. Call Felicia at 933-0609 for more information.

## 1990 PATRONS

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Kimball International - Gold

Baker Furniture - Bronze

(more names needed)

Call Kim Harden, 266-0501
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## JOB BANK

Please call John Steffes at 661-5350 to match available facilities-related jobs and candidates.



*Members Kim Harden and Dorothy Harris, hard at work planning the upcoming tour of the Fox Theatre.*

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**CALENDAR OF EVENTS:**

|                            |                                                                                                                |
|----------------------------|----------------------------------------------------------------------------------------------------------------|
| <b>Wed., July 18</b>       | Luncheon - 11:45am<br>Trio Restaurant                                                                          |
| <b>Tues., July 24</b>      | Networking Session<br>6:00pm<br>Terrace Garden Inn<br>All Members                                              |
| <b>Wed., August 15</b>     | Luncheon - 11:45am<br>Armstrong Showroom<br>Atlanta Merchandise Mart                                           |
| <b>Tues., August 21</b>    | Fox Theatre Tour<br>(time to be announced)                                                                     |
| <b>Tues., August 28</b>    | Networking Session<br>6:00pm<br>Terrace Garden Inn<br>Professional and Associate<br>Members only               |
| <b>Wed., September 19</b>  | Luncheon - 11:45am<br>Update on Underground and<br>informal walking tour<br>Underground Atlanta<br>The A Train |
| <b>Tues., September 25</b> | Networking Session<br>6:00pm<br>Terrace Garden Inn<br>All Members                                              |
| <b>Wed., October 17</b>    | Luncheon - 11:45am<br>Inforum                                                                                  |
| <b>Tues., October 23</b>   | Networking Session<br>6:00pm<br>Terrace Garden Inn<br>Affiliate, Academic and<br>Allied Members only           |
| <b>Wed., November 14</b>   | Luncheon - 11:45am<br>Trio Restaurant                                                                          |
| <b>Tues., November 20</b>  | Networking Session<br>6:00pm<br>Terrace Garden Inn<br>Professional & Associate<br>Members only                 |
| <b>Tues., December 11</b>  | Networking Session<br>6:00pm<br>Terrace Garden Inn<br>All Members                                              |
| <b>Wed., December 19</b>   | Christmas Luncheon<br>11:45am<br>JW Marriott at Lenox<br>(formerly Westin Lenox)                               |

**IFMA EXECUTIVE COMMITTEE**

|                                      |                                                                                                    |
|--------------------------------------|----------------------------------------------------------------------------------------------------|
| <b>President:</b>                    | <b>Martha Osborne</b><br>DCA / 442-4004                                                            |
| <b>Vice President:</b>               | <b>James Pelger</b><br>Rockwell Int'l. Missile Systems<br>497-5613                                 |
| <b>Secretary:</b>                    | <b>Beverly BonDarew</b><br>MCI Telecommunications<br>668-6519                                      |
| <b>Treasurer:</b>                    | <b>Howard Chapman</b><br>Alston & Bird<br>881-7701                                                 |
| <b>Past President:</b>               | <b>Chestley Yelton</b><br>979-6335                                                                 |
| <b>Regional Vice President:</b>      | <b>Jean Lusso</b><br>The Coca Cola Company<br>676-4053                                             |
| <b>Atlanta Chapter:</b>              | Box 133, 1579-F Monroe Dr., NE<br>Atlanta, Georgia 30324                                           |
| <b>Secretarial Service:</b>          | <b>Noble Data Systems, Inc.</b><br>550 Pharr Road, Suite 535<br>Atlanta, Georgia 30305<br>233-1777 |
| <b>IFMA (Houston):</b>               | 713-623-4362                                                                                       |
| <b>IFMA Chairpersons</b>             |                                                                                                    |
| <b>Awards:</b>                       | <b>Dorothy C. Harris</b><br>Rosser Fabrap International<br>688-3596                                |
| <b>Education:</b>                    | <b>Brian McCue</b><br>Confederation Life Insurance<br>859-3999                                     |
| <b>Historian:</b>                    | <b>Polly Harper</b><br>Wm. Leonard & Co.<br>252-9700                                               |
| <b>Job Bank:</b>                     | <b>John Steffes</b><br>Northern Telecom, Inc.<br>661-5350                                          |
| <b>Membership:</b>                   | <b>Kim Weiss</b><br>Long, Aldridge and Norman<br>527-4045                                          |
| <b>Networking:</b>                   | <b>Sharon Beusse-Challis</b><br>Contren<br>985-9246                                                |
| <b>Newsletter:</b>                   | <b>Tracey Hart</b><br>Parker & Company<br>938-4181                                                 |
| <b>Nominating:</b>                   | <b>Chestley Yelton</b><br>979-6335                                                                 |
| <b>Programs:</b>                     | <b>Jaime Lanier</b><br>Interface Flooring<br>956-8660                                              |
| <b>Publicity:</b>                    | <b>Mark Mause</b><br>Georgia-Pacific Corp.<br>521-4205                                             |
| <b>Social Events &amp; Sponsors:</b> | <b>Kim Harden</b><br>Baker Executive Office<br>266-0501                                            |