



SUSTAINABLE / PRODUCT SERVICES SUBMITTAL FORM

GENERAL INFO

Company _____ Address 1: _____
 Address 2: _____
 Product or Service _____
 City, State, Zip _____
 Contact Name to list on website: _____
 Contact Tel to list on website: _____
 www: _____

Please provide a description of your product/service and its "Green" initiatives.

What LEED/Green Globes/or other Green Certification credits might your product/service contribute towards?

Fill out all areas that apply to your product/service.

1. Recycled Content

For Steel Products:

Steel Content: _____ Percent by weight (mass)
 1) Steel Mill Source is: _____
 2) Mill letter describing mill process and typical re-used steel content is attached.

For Non-Steel Products:

Pre-Consumer/Post-Industrial % Recycled Content: _____ Percent by weight (mass)
 Post-Consumer % Recycled Content: _____ Percent by weight (mass)
 Attach Manufacturer's Verification letter: Yes No

Definition:



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*Recycled content is defined in accordance with FTC regulations, found in 16 CFR 260.7(e); see
www.ftc.gov/bcp/gnrnrule/guides980427.htm*

2. Rapidly Renewable Materials

Rapidly Renewable Content (RRC): _____ Percent by weight (mass)

RRC Description: _____

Definition: Made from plants that are harvested not more than 10 years after planting.

3. Regional Materials

List the percentages of this product that were processed in the locations indicated. (Use "N/A" if not applicable.)

| Percent % | Harvest, Extraction, Recovery, or Manufacturing Process | City | State | Country |
|-----------|--|-------|-------|---------|
| _____ | Raw material: | _____ | _____ | _____ |
| _____ | Raw material: | _____ | _____ | _____ |
| _____ | Raw Material: | _____ | _____ | _____ |
| _____ | Raw Material: | _____ | _____ | _____ |
| _____ | Manufactured at: (primary) | _____ | _____ | _____ |
| _____ | Manufactured at: (primary) | _____ | _____ | _____ |
| _____ | Manufactured at: (secondary) | _____ | _____ | _____ |
| _____ | Manufactured at: (secondary) | _____ | _____ | _____ |
| _____ | Manufactured at: (final) | _____ | _____ | _____ |
| _____ | Manufactured at: (final) | _____ | _____ | _____ |

4. Certified Wood

FSC-Certified Solid Wood, Wood Chip, and Wood Fiber Content: _____ Percent by weight (mass)

1) Product is FSC-trademarked.

2) FSC Chain-of-Custody certificate number is: _____

Definition: FSC: Forest Stewardship Council.

5.

| Material Description | VOC Level (gal/liter) | Attach MSDS Sheet |
|---|--|--|
| Adhesive/Sealant | _____ | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Paint/Coating | _____ | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Carpet/Carpet Pad | | |
| CRI Certified? | Yes <input type="checkbox"/> No <input type="checkbox"/> | CRI Certificate: _____ |
| Composite Wood or agrifiber product | | |
| Does the product contain added urea-formaldehyde? | | Yes <input type="checkbox"/> No <input type="checkbox"/> |

Definition: CRI: Carpet and Rug Institute Green Label



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6. Services -

Does your service assist in best management practices that significantly reduce harmful chemical use, energy waste, water waste, air pollution, solid waste, and/or chemical runoff (e.g., gasoline, oil, antifreeze, salts) compared with standard practices.

Answer: Yes No

If Yes,
Explain:

7. Services -

Does your service reduce exposure of building occupants and maintenance personnel to potentially hazardous chemical, biological and particulate contaminants, which adversely affect air quality, human health and the environment?

Answer: Yes No

If Yes,
Explain:

Please attach any additional documentation to demonstrate that your products/services follow green practices.

Print Name: _____ PRODUCT CERTIFIED BY: (Product/Service Company) Title: _____



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Signature: _____

Date: _____