

| Roof Inspection Checklist | | | |
|---------------------------|---------------------|--------------|--------------------|
| Property Name: | Property Location: | | |
| Roof Area Inspected | | | |
| Season Weather Conditions | | | |
| | Inspected By: _____ | | |
| | OK | Minor | Major |
| | | | Observation |

I. Supporting Structure

| | | | | |
|-----------------------------|--|--|--|--|
| Exterior and Interior Walls | | | | |
| Expansion/Contraction | | | | |
| Settlement Cracks | | | | |
| Deterioration | | | | |
| Moisture Stains | | | | |
| Physical Damage | | | | |
| Other | | | | |

| | | | | |
|---------------------------------|--|--|--|--|
| Exterior and Interior Roof Deck | | | | |
| Securement to Supports | | | | |
| Expansion/Contraction | | | | |
| Structural Deterioration | | | | |
| Water Stains | | | | |
| Physical Damage | | | | |
| Attachment of Felts/Insulation | | | | |
| New Equipment/Alterations | | | | |
| Other | | | | |

II. Roof Condition

| | | | | |
|---------------------------|--|--|--|--|
| General Appearance | | | | |
| Debris | | | | |
| Drainage | | | | |
| Physical Damage | | | | |
| General Condition | | | | |
| New Equipment/Alterations | | | | |
| Other | | | | |

| | | | | |
|------------------------------|--|--|--|--|
| Surface Condition | | | | |
| Bare Spots in Gravel/Ballast | | | | |
| Displaced | | | | |
| Slippage | | | | |
| Other | | | | |

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|-------------------------------|--|--|--|--|
| IV. Roof Edging/Fascia | | | | |
| Splitting | | | | |
| Securement | | | | |
| Rusting | | | | |
| Felt Deterioration | | | | |
| Fasteners | | | | |
| Punctures | | | | |
| Other | | | | |

| | | | | |
|-----------------------------|--|--|--|--|
| V. Roof Penetrations | | | | |
| Equipment Base Flashing | | | | |
| Open Laps | | | | |
| Punctures | | | | |
| Attachment | | | | |
| Equipment Housing | | | | |
| Counter Flashing | | | | |
| Loose Panels | | | | |
| Physical Damage | | | | |
| Caulking | | | | |
| Drainage | | | | |
| Other | | | | |

| | | | | |
|---------------------------|--|--|--|--|
| Equipment Operation | | | | |
| Discharge of Contaminants | | | | |
| Excessive Traffic Wear | | | | |
| Other | | | | |

| | | | | |
|-------------------------------|--|--|--|--|
| Roof Jackets/Vents/Drains | | | | |
| Attachment | | | | |
| Physical Damage | | | | |
| Vent Operable/Screens Cleaned | | | | |
| Other | | | | |

| | | | | |
|-----------------------------------|--|--|--|--|
| VI. Expansion Joint Covers | | | | |
| Open Joints | | | | |
| Punctures/Splits | | | | |
| Securement | | | | |
| Rusting | | | | |
| Fasteners | | | | |
| Other | | | | |

| | | | | |
|--------------------------|--|--|--|--|
| VII. Sealant Pans | | | | |
| Fill Material Shrinkage | | | | |
| Attachment | | | | |
| Other | | | | |

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|------------------------|--|--|--|--|
| VIII. Skylights | | | | |
| Dome | | | | |
| Discoloration | | | | |
| Oxidation | | | | |
| Crazing | | | | |
| Open Weep Holes | | | | |
| Gaskets | | | | |
| Leaks | | | | |

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| IX. Other | | | | |
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| Notes: |
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